



**City Council Regular Meeting Agenda
Tuesday, February 3, 2026 7:00 PM
Kyle City Hall, Council Chambers,
100 W. Center Street, Kyle, TX 78640**

I. Call Meeting to Order, Roll Call, and Excuse Absences

II. Approval of Minutes

1. Consider approval of the January 13, 2026 Special Meeting Minutes, January 20, 2026 Regular Meeting Minutes, and January 24, 2026 Special Meeting Minutes.

(Item Presenter: Jennifer Kirkland, TRMC, City Secretary)

[Exhibit 1 - 2026 0113 Draft Special](#)

[Exhibit 2 - 2026 0120 Draft Regular](#)

[Exhibit 3 - 2026 0124 Draft Special](#)

III. Citizen Comment Period with City Council

The City Council welcomes comments from Citizens early in the agenda of City Council meetings. Those wishing to speak are encouraged to sign in before the meeting begins. Speakers may be provided with an opportunity to speak during this time period on any agenda item or any other matter concerning city business, and they must observe the three-minute time limit.

IV. Agenda Order

2. Agenda Order per Rules of Council Sec. B1.
(Item Presenter: Yvonne Flores-Cale, Mayor)

V. Proclamations

3. A proclamation recognizing Dating Violence Awareness Month.
(Item Presenter: Melisa Medina, Council Member)
4. A proclamation recognizing Kyle Area Senior Zone's 20th Anniversary.
(Item Presenter: Lauralee Harris, Council Member)

VI. Consent Agenda

5. Consider approval of a resolution approving to apply for and accept a public safety alternate response team for mental health grant for FY 27 for no more than \$150,000.00 between the City of Kyle and the Ci-Byrne State Crisis Intervention Program; authorizing the city manager to execute the agreement; and declaring an effective date.

(Item Presenter: Jeff Barnett, Chief of Police)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Resolution](#)

6. Consider approval of a resolution authorizing agreements with Diamond Towers V LLC for the construction of wireless telecommunication towers on city-owned properties located on Stagecoach Water Tank Property and Linebarger Lake / Oso Oro Park.
(Item Presenter: Melissa McCollum, Chief Development Officer)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Lease Stagecoach](#)
[Exhibit 5 - Lease Agreement 150](#)
7. Consider approval of a resolution authorizing a Development Agreement with Hays Consolidated Independent School District related to the Anthem to Plum Creek Waterline Project, including the purchase and acquisition of approximately 1.10 acres for permanent easement and 1.08 acres for a 24-month temporary construction easement in the amount of \$134,279, defining construction and maintenance obligations, and authorizing the City Manager to execute all documents necessary to acquire the easements and implement the agreement.
(Item Presenter: Amber Schmeits, Deputy City Manager)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Agreement](#)
8. Consider approval of a resolution of the City of Kyle, Texas authorizing the City Manager to execute all documents necessary to approve and effectuate relocation assistance payment incident to acquisition of property from Blanca Paez for the Kyle Parkway Lehman Road Extension project, in an estimated amount of \$7,644.45.
(Item Presenter: Amber Schmeits, Deputy City Manager)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
9. Consider approval of a resolution of the City of Kyle, Texas authorizing the City Manager to execute all documents necessary to approve and effectuate relocation assistance payment incident to acquisition of property to residential owner occupant, Eric Moreno, for the Kyle Parkway Lehman Road Extension project, in an estimated amount of \$1,900.00.
(Item Presenter: Amber Schmeits, Deputy City Manager)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
10. Consider approval of a resolution accepting notice of award from US Department of Transportation Safe Streets and Roads for all grant program for a new safety action plan and supplemental planning activities in the amount of \$480,000.
(Item Presenter: Ravali Kosaraju, Assistant Director of Traffic & Transportation Management)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)

11. Consider approval of a resolution authorizing the City Manager to purchase a police pursuit K-9 vehicle from Enterprise Fleet Management, Inc. in the amount of \$106,480.71 via the Sourcewell cooperative purchasing program.
(Item Presenter: Jeff Barnett, Chief of Police)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)

VII. Items Pulled from Consent Agenda

VIII. Consider and Possible Action

12. Consider approval of a resolution finding public convenience and necessity and authorizing the use of eminent domain to condemn if necessary a drainage easement over a parcel of land containing 43,403 SF (0.9964 AC) (as described in Exhibit "A" to the Resolution) from certain real property owned by Environmental Allies Road & Bridge, Inc., F/K/A Environmental Allies, Inc. and Environmental Allies GP, Inc for the public use and purpose of construction of drainage improvements for the Kyle Parkway/Lehman Road Extension project. (ROLL CALL VOTE REQUESTED)
(Item Presenter: Amber Schmeits, Deputy City Manager)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Property Description](#)
13. *(First Reading)* Consider approval of an ordinance to rezone approximately 0.18 acres of land from 'A' (Agriculture) to 'R-1' (Single-Family Residential) of the John Pharass Survey, located at 100 South Old Stagecoach Road, in Hays County, Texas. (Z-25-0142)
 - Public Hearing*The Planning and Zoning Commission voted 4 - 0 to recommend approval on January 27, 2026.*
(Item Presenter: Kaela Sharp, Senior Planner)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Ordinance](#)
14. Consider approval of a resolution creating a Council Compensation Committee; establishing charge; and declaring an effective date.
(Item Presenter: Aimee Alcorn-Reed, City Attorney)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
15. Consider appointment of seven members to the Council Compensation Committee.
(Item Presenter: Aimee Alcorn-Reed, City Attorney)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)

16. *(First Reading)* Consider approval of an ordinance repealing and replacing the City Council expense policy to eliminate the use of City-issued credit cards and require reimbursement-only for City Council business expenses.

(Item Presenter: Joshua Chronley, Assistant Director of Finance)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Ordinance](#)

[Exhibit 4 - Amended Policy - Clean](#)

[Exhibit 5 - Amended Policy - Redlines](#)

[Exhibit 6 - Ordinance 1323 to be Repealed](#)

17. Consider approval of a resolution adopting a Policy for Posting Credit Card Expenses and Supporting Documentation.

(Item Presenter: Joshua Chronley, Assistant Director of Finance)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - PCard Posting Policy](#)

[Exhibit 4 - PCard Policy Manual](#)

18. *(First Reading)* Consider approval of an ordinance amending Chapter 53 (Zoning) and Chapter 54 (Landscaping and Screening Requirements) of the City of Kyle Code of Ordinances regarding tree survey and preservation requirements.

- Public Hearing

The Planning and Zoning Commission voted 4-0 to recommend approval on January 27, 2026.

(Item Presenter: Melissa McCollum, Chief Development Officer)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Ordinance](#)

19. Consider approval of a resolution of support for Hill Country Mental Health and Developmental Disabilities Centers' application for the Opioid Abatement Fund Council Long-term Community-based Opioid Recovery Effort (CORE) Grant and receive a report on the City of Kyle sponsored Juvenile Mental Health and Substance Abuse Program.

(Item Presenter: Rosie Truelove, Executive Director of Strategic Development)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Resolution](#)

20. Consider approval of a resolution to appoint an elected official to the Central Texas Clean Air Coalition (CAC) for the 2026-2027 term.

Item Presenter: Kathy Roecker, Stormwater Management Plan Administrator)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Resolution](#)

21. Consider approval of Supplemental Work Authorization No. 1 to Work Authorization No. 2 to K Friese + Associates, LLC in an amount of \$2,977,968.72 for ongoing program management services for the 2022 Road Bond Program.
(Item Presenter: Mike Trimble, Director of Transportation & Public Works)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Work Authorization](#)

IX. Staff Reports and Presentations

22. Receive a report, hold a discussion, and provide staff feedback regarding amending Resolution No. 1547, Policy for Appointments to City Boards, Commissions and Committees; regarding the appointments of City Council Districts to serve as representatives on the Boards and Commissions appointment panels.
(Item Presenter: Jennifer Kirkland, TRMC, City Secretary)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Redline Policy, Appt Panels](#)

X. City Council Items

23. Consider directing the City Manager to have the Finance Director present the history of the previous Finance and Audit Committee and bring back options for its reinstatement.
(Item Presenter: Yvonne Flores-Cale, Mayor)
24. Consider directing the City Manager to provide a report on the independent external audit process, independent external risk assessment process, internal audit program informed by the risk assessment, and any other audit or risk mitigation processes used by the City of Kyle, with any related updates or improvements made in light of the audit or risk assessment.
(Item Presenter: Claudia Zapata, Council Member)
[Exhibit 1 - Councilmember Memo](#)

XI. Executive Session

25. Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.
 - a. **Executive session pursuant to Texas Government Code §551.071** and Texas Disciplinary Rules 1.05 to consult with attorneys concerning legal issues related to the acquisition of property for transportation improvements and related infrastructure, including, but not limited to the City's road bond projects; **and pursuant to Texas Government Code §551.072** to discuss the possible purchase, exchange, lease, or value of real estate related to same.
 - b. **Executive session pursuant to Texas Government Code §551.071** and Texas Disciplinary Rules 1.05 to consult with attorneys concerning legal issues related to the acquisition of property for water, drainage, and wastewater utility improvements and related infrastructure; **and pursuant to Texas Government**

Code §551.072 to discuss the possible purchase, exchange, lease, or value of real estate related to same.

- c. **Executive session pursuant to Texas Government Code §551.071** and Texas Disciplinary Rules 1.05 to consult with attorneys concerning legal issues related to the acquisition of property for municipal purpose, including office space and/or other administrative needs and related infrastructure, including but not limited to property located at or near 2301 IH-35, located in the vicinity of FM 150, IH-35 and CR 158; **and pursuant to Texas Government Code §551.072** to discuss the possible purchase, exchange, lease, or value of real estate related to same.
- d. **Executive session pursuant to Texas Government Code §551.071** and Texas Disciplinary Rules 1.05 to consult with attorneys concerning legal issues related to Project Philo, including a proposed planned unit development; **and pursuant to Texas Government Code §551.087** to discuss and deliberate regarding potential financial or other incentives to business prospect(s) that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations related to same.
- e. **Executive session pursuant to Texas Government Code §551.071** and Texas Disciplinary Rules 1.05 to consult with attorneys concerning legal issues related to the City's Code of Ethics, including Secs. 2-172, 2-174, and 2-181 of the City Code of Ordinances; **and pursuant to Texas Government Code §551.074** to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee and/or to hear a complaint or charge against a public officer or employee, specifically Mayor Yvonne Flores-Cale.
- f. **Executive session pursuant to Texas Government Code §551.071** and Texas Disciplinary Rules 1.05 to consult with attorneys concerning legal issues related to the City's existing agreements with American Structurepoint, Inc.
- g. **Executive session pursuant to Texas Government Code §551.071** and Texas Disciplinary Rules 1.05 to consult with attorneys concerning legal issues related to the acquisition of downtown property and/or other properties for municipal purposes; **and pursuant to Texas Government Code §551.072** to discuss the possible purchase, exchange, lease, or value of real estate related to same.

26. Take action on items discussed in Executive Session.

XII. Adjourn

One or more members of the board may participate in the meeting by videoconference pursuant to Section 551.127, Texas Government Code, provided that a quorum of the board will be present at Kyle City Hall.

Posted this 28th day of January, 2026, prior to 6:30 p.m.

At any time during the City Council meeting, the City Council may elect to go into an Executive Session to discuss any item on the agenda for which state law authorizes an Executive Session to be held. If the City Council elects to go into an Executive Session regarding an agenda item, the presiding officer will first announce the section of the law authorizing a closed meeting. The description of an item in Executive Sessions constitutes the written interpretation by the City Attorney of Chapter 551 of the Texas Government

Code and the legal opinion of the City Attorney that said item may be discussed in a closed meeting.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Kyle City Hall is wheelchair accessible. Individuals who require auxiliary aids, interpretive services, and/or other services for this meeting should submit a request at <https://forms.cityofkyle.gov/Public-Meetings-ADA-Accommodation-Request-Form> or call (512) 262-1010, 48 hours in advance of the meeting.